

**The University of Hong Kong
Faculty of Arts
Arts Technology Lab**

Special Timeline of Seed Funding for Students

The funding operates on a **12-month (1-year)** project lifecycle

Total Funding: HK\$50,000 (max)

(Stage 1: HK\$10,000 max; Stage 2: HK\$20,000 max; Stage 3: HK\$20,000 max)

Structure: 3 Months (Stage 1) + 5 Months (Stage 2) + 4 Months (Stage 3)

Phase / Milestone	Timeline
Quota	5 Projects
Application Period	Year-round (Rolling)
Application Cut-off Date	July 24, 2026 (HK Time)
Admin Initial Check & Finance Team Verification	July
Management Review & Interviews/ Presentations for Stage 1	July to August
Notification of Award (Stage 1)	Late August
Official Project Commencement	September 1, 2026
Stage 1 (Duration: 3 Months)	September – November 2026
Funding: Stage 1 (HK\$10,000 max)	Disbursed upon start
Stage 1: Written Report, Demo, Video, Presentation Submission; Stage 1: Receipts Submission for Reimbursement	Early December By December 30 (Within 30 days of Stage 1 completion)
Management Review for Stage 2	Mid-December
Notification of Award for Stage 2	Mid/Late December
Stage 2 (Duration: 5 Months)	December 2026 – April 2027
Funding: Stage 2 (HK\$20,000 max)	After Stage 1 Review
Stage 2: Progress Report (Written), Demo, Video Submission Stage 2: Receipts Submission for Reimbursement	Early May By May 30 (Within 30 days of Stage 2 completion)
Management Review for Stage 3	Mid-May
Notification of Award for Stage 3	Mid/Late May
Stage 3 (Duration: 4 Months)	May – August 2027
Funding: Stage 3 (HK\$20,000 max)	After Stage 2 Review
Project Completion Date	August 31, 2027
Final Report (Written), Demo, Video Submission & Presentation	September 30, 2027 (Within 30 days after project completion)

**Final Receipts & Supporting Documents for
Reimbursement**

By September 30, 2027 (Within 30
days after project completion)