

The University of Hong Kong
Faculty of Arts
Arts Technology Lab
Seed Funding Scheme for Staff

Timeline

The funding operates on a **24-month (2-year)** project lifecycle

Stage / Milestone	Cycle (FY Start)	Primary Responsibility
Quota of Cycle	5	-
Year-round Application	Open for rolling submission	Applicant
Application Collection Cut-off	March 15	Applicant
Admin Initial Check (2 weeks)	March 16 – 31	ATL Admin Staff
Finance Team Verification (2 weeks)	April 1 – 15	Faculty of Arts Finance
Selection Panel Review (2 months)	April 16 – June 15	Selection Panel
Award Result Announcement	June 16 – 30	ATL Admin Staff
Project Start Date	July 1 (Year 1)	Applicant
Annual Progress Report	July 15 (Year 2)	Applicant
Project End Date	June 30 (Year 3)	Applicant
Final Research Report & Financial Report (Actual Expenses)	September 30 (Year 3)	Applicant